

# Agenda

## WATER AND SEWER ADVISORY COMMITTEE

Remote regular meeting

7 p.m. Sep. 2, 2021

Virtual meeting via YouTube Live

[Town of Hillsborough YouTube channel](#)



Due to current public health concerns, this meeting will be conducted remotely using Zoom. Public comment instructions are available below the agenda.

1. **Call to order and welcome of guests**
2. **Agenda changes and approval**
3. **Minutes review and approval**  
Minutes from Aug. 5, 2021
4. **Updates**
  - A. Utilities status highlights
5. **Discussion**
  - A. Rate analysis approach
  - B. Recurring topics list review and update
  - C. Feedback on annual water and wastewater quality reports
6. **Officer Elections**
7. **Member Elections**
  - A. Sykes and Rawlins term ends October 2021
  - B. Member vacancy
8. **Future agenda items**
9. **Member reports**
10. **Assignments for other meetings**
  - A. Sep. 13 Board of Commissioners Meeting: Rawlins (sub. Hupp)
  - B. Sep. 27 Board of Commissioners Workshop: Cough (sub. Sykes)
11. **Adjournment**

Interpreter services or special sound equipment for compliance with the American with Disabilities Act is available on request. If you are disabled and need assistance with reasonable accommodations, call the Town Clerk's Office at 919-296-9443 a minimum of one business day in advance of the meeting.

## Public Comment Instructions

For agenda items and items not on the agenda

### Public Comment — Written

Members of the public may provide written public comment by submitting it via the Water and Sewer Advisory Committee's [contact form](#) by noon the day of the meeting.

When submitting the comment, include the following:

- Date of the meeting
- Agenda item you wish to comment on (Example: 5.C)
- Your name, address, email and phone number

### Public Comment — Verbal

Members of the public can indicate they wish to speak during the meeting by contacting the Water and Sewer Advisory Committee's staff support at 919-296-9631 or through the committee's [contact form](#) by noon the day of the meeting.

When submitting the request to speak, include the following:

- Date of the meeting
- Agenda item you wish to speak on (Example: 5.C)
- Your name, address, email and phone number (The phone number must be the number you plan to call in from if participating by phone.)

Prior to the meeting, speakers will be emailed a Zoom participant link to be able to make comments during the live meeting. Speakers may use a computer (with camera and/or microphone) or phone to make comments. Speakers using a phone for comments must use the provided PIN/password number.

The public speaker's audio and video will be muted until the board gets to the respective agenda item. Individuals who have pre-registered will then be brought into the public portion of the meeting one at a time.

For concerns prior to the meeting related to speaking, contact staff support at 919-296-9631.