

## Agenda

### Historic District Commission

Remote regular meeting

6:30 p.m. May 5, 2021

Virtual meeting via YouTube Live

[Town of Hillsborough YouTube channel](#)

Due to current public health concerns, this meeting will be conducted remotely using Zoom. Public comment instructions are available below the agenda.

**Public charge:** The Hillsborough Historic District Commission pledges to the community of Hillsborough its respect. The commission asks members of the public to conduct themselves in a respectful, courteous manner with the commission members and with fellow community members. At any time should any member of the commission or community fail to observe this public charge, the chair or the chair's designee will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the chair or the chair's designee will recess the meeting until such time that a genuine commitment to this public charge can be observed.

**1. Call to order, roll call, and confirmation of quorum**

**2. Commission's mission statement**

To identify, protect, and preserve Hillsborough's architectural resources and to educate the public about those resources and preservation in general. The Hillsborough Historic District presents a visual history of Hillsborough's development from the 1700s to the 1960s. In 1973, the town chose to respect that history through the passage of the preservation ordinance creating the historic district.

**3. Agenda changes**

**4. Minutes review and approval**

Minutes from remote regular meeting on April 7, 2021.

**5. Old business**

None.

**6. New business**

Certificate of Appropriateness Application: 404 N. Churton Street - Applicant is Kara Pittman on behalf of property owners Timothy Werrell and Valerie Blettner requesting approval to construct a new 22.5' tall, 1386 square foot, detached garage with storage above facing East Union Street at 404 N. Churton Street (PIN: 9874-08-6269).

**7. Updates**

**8. Adjournment**

Compliance with the American with Disabilities Act interpreter services and/or special sound equipment is available on request. If you are disabled and need assistance with reasonable accommodations, call the Town Clerk's Office at 919-296-9443 a minimum of one business day in advance of the meeting.

## Public Comment Instructions

For public hearings, agenda items and items not on the agenda

### Public Comment — Written

Members of the public may provide written public comment by submitting it via the Historic District Commission [contact form](#) by noon the day of the meeting. Public hearing comments may be submitted for 24 hours following a public hearing.

When submitting the comment, include the following:

- Date of the meeting
- Agenda item you wish to comment on (Example: 5.C)
- Your name, address, email and phone number

### Public Comment — Verbal

Members of the public can indicate they wish to speak during the meeting by contacting the Historic District Commission's staff support using the commission [contact form](#) by noon the day of the meeting.

When submitting the request to speak, include the following:

- Date of the meeting
- Agenda item you wish to speak on (Example: 5.C)
- Your name, address, email and phone number (The phone number must be the number you plan to call in from if participating by phone.)

Prior to the meeting, speakers will be emailed a Zoom participant link to be able to make comments during the live meeting. Speakers may use a computer (with camera and/or microphone) or phone to make comments. Speakers using a phone for comments must use the provided PIN/password number.

The public speaker's audio and video will be muted until the board gets to the respective agenda item. Individuals who have pre-registered will then be brought into the public portion of the meeting one at a time.

For concerns prior to the meeting related to speaking, contact the commission's staff support at 919-296-9473.