

Agenda

HISTORIC DISTRICT COMMISSION

Remote regular meeting

6:30 p.m. December 1, 2021

Virtual meeting via YouTube Live

[Town of Hillsborough YouTube channel](#)



Due to current public health concerns, this meeting will be conducted remotely using Zoom. Public comment instructions are available below the agenda.

Public charge: The Hillsborough Historic District Commission pledges to the community of Hillsborough its respect. The commission asks members of the public to conduct themselves in a respectful, courteous manner with the commission members and with fellow community members. At any time should any member of the commission or community fail to observe this public charge, the chair or the chair's designee will ask the offending person to leave the meeting until that individual regains personal control. Should decorum fail to be restored, the chair or the chair's designee will recess the meeting until such time that a genuine commitment to this public charge can be observed.

1. Call to order, roll call, and confirmation of quorum

2. Commission's mission statement

To identify, protect, and preserve Hillsborough's architectural resources and to educate the public about those resources and preservation in general. The Hillsborough Historic District presents a visual history of Hillsborough's development from the 1700s to the 1960s. In 1973, the town chose to respect that history through the passage of the preservation ordinance creating the historic district.

3. Agenda changes

4. Minutes review and approval

Minutes from regular meeting on November 3, 2021

5. New business

- A. Certificate of Appropriateness Application: 210 W. King St. – Applicant Maureen Quilligan is requesting to renovate the front façade of the house by replacing the middle second-story window with door and installing a wrought iron balcony, repositioning the front porch columns, installing wrought iron railing on front steps, and adding hinges and shutter dogs to current shutters (PIN 9864-96-3464).
- B. Certificate of Appropriateness Application: 317 Mitchell St. – Applicant Ann Burton is requesting to paint the exterior and stain the front exposed brick of the dwelling and remove one mature willow tree (PIN 9874-17-7907).
- C. Certificate of Appropriateness Application: 219 N Hasell St. – Applicant Susan Overton is requesting to replace the gravel driveway with concrete and replace the walkway with concrete pavers and pea gravel. The applicant is also proposing a 280 SF rear patio with concrete pavers and pea gravel (PIN 9864-87-4481).

- D. Certificate of Appropriateness Application: 328 Mitchell St. – Applicant Cuper Prudence/ Mullens Jo Beth are requesting to construct a 210 SF rear addition and, 38 SF rear entry 140 SF screen porch and enlarge existing bathroom and laundry area to approximately 140 SF (PIN 9874-18-9223).
- E. Certificate of Appropriateness Application: 310 N. Cameron St. – Applicant Diane Eckland is requesting to add a 780 SF addition to the rear of the dwelling and build a roof over the front stoop and build a 720 SF garage in the rear of the lot.

6. Updates

- A. Staff Updates- opening up public hearing new procedure, Axelbank case

7. Adjournment

Interpreter services or special sound equipment for compliance with the American with Disabilities Act is available on request. If you are disabled and need assistance with reasonable accommodations, call the Town Clerk's Office at 919-296-9443 a minimum of one business day in advance of the meeting.

Public Comment Instructions

For public hearings, agenda items and items not on the agenda

Public Comment — Written

Members of the public may provide written public comment by submitting it via the Historic District Commission [contact form](#) by noon the day of the meeting. Public hearing comments may be submitted for 24 hours following a public hearing.

When submitting the comment, include the following:

- Date of the meeting
- Agenda item you wish to comment on (Example: 5.C)
- Your name, address, email, and phone number

Public Comment — Verbal

Members of the public can indicate they wish to speak during the meeting by contacting the Historic District Commission's staff support using the commission [contact form](#) by noon the day of the meeting.

When submitting the request to speak, include the following:

- Date of the meeting
- Agenda item you wish to speak on (Example: 5.C)
- Your name, address, email, and phone number (The phone number must be the number you plan to call in from if participating by phone.)

Prior to the meeting, speakers will be emailed a Zoom participant link to be able to make comments during the live meeting. Speakers may use a computer (with camera and/or microphone) or phone to make comments. Speakers using a phone for comments must use the provided PIN/password number.

The public speaker's audio and video will be muted until the board gets to the respective agenda item. Individuals who have pre-registered will then be brought into the public portion of the meeting one at a time.

For concerns prior to the meeting related to speaking, contact the commission's staff support at 919-296-9472.