



TOWN OF
HILLSBOROUGH

REQUEST Utility Service

Billing and Collections Division | Financial Services Department
105 E. Corbin St., PO Box 429, Hillsborough, NC 27278
919-296-9450

CustomerService@hillsboroughnc.gov
www.hillsboroughnc.gov

Please allow up to three business days to connect services.

Deposit: The town charges a security deposit on all utility accounts. Please contact customer service for the exact amount of your deposit. The deposit and a connection fee of \$20 will be charged to your first bill. No interest is paid on deposits to offset the administrative costs in handling these monies.

Identification numbers: The town requires your Social Security or federal tax Identification number because more than one person may have the same name. The town needs to be able to confirm your identity before staff can release confidential account information and also to ensure the right person is contacted if a bill collection process becomes necessary.

Date Utility Service Requested: _____

Service Address Requested: _____

Account Holder's Name: _____

Mailing address: _____

Home Phone: _____ Mobile Phone: _____

Email: _____

Social Security Number: _____

If Under Business Name, Enter Tax Identification Number: _____

How would you like to receive your bills? Electronically By mail

What type of property is the service address? Residential Commercial

Please make sure all faucets inside and outside the service address are turned off. By signing below, you agree to hold the town harmless for any damages that may occur because of turning the water on.

I hereby agree to conform to all applicable laws and regulations of the Town of Hillsborough, County of Orange, and State of North Carolina (as may be applicable to my request) and certify that the above information is true and accurate to the best of my knowledge.

Account Holder's Signature: _____ Date: _____