

Appendix A

Planning Department Contact Information

Location

The Hillsborough Planning Department is located in Town Hall, at 101 E. Orange St.; the parking lot is accessed from East Corbin Street. Once inside the building's main entrance, the offices are on the first floor on the left.

Planning Department website: <https://www.hillsboroughnc.gov/government/departments-and-divisions/planning/>

Phone: 919-732-1270

Fax: 919-644-2390

Mailing Address: P.O. Box 429, Hillsborough, NC 27278

Staff

Planning Director: Margaret Hauth, AICP, 919-296-9471

margaret.hauth@hillsboroughnc.gov

Directs work flow within the department to accomplish goals and board directives. Serves as primary contact for rezonings, major subdivisions, special use permits, code enforcement and addressing. Provides staff support to the **Town Board** and **Planning Board**.

Senior Planner: Tom King, AICP, CZO, 919-296-9472

tom.king@hillsboroughnc.gov

Performs site plan review and issues zoning compliance permits. Provides staff support to the **Board of Adjustment** and the **Technical Review Committee**.

Planner: Justin Snyder, AICP, 919-296-9473

justin.snyder@hillsboroughnc.gov

Issues zoning compliance permits. Performs code enforcement duties. Provides staff support to the **Historic District Commission**.

Planning Technician: Taylor Perschau

taylor.perschau@hillsboroughnc.gov

Provides support to staff in the Planning Department. Assists with zoning permit application review, site inspections, and code enforcement.

Economic Development Planner: Shannan Campbell, CZO, 919-296-9477

shannan.campbell@hillsboroughnc.gov

Acts as a permitting liaison between businesses and the Town/County. Performs recruitment, retention, and business expansion assistance. Provides staff support to the **Tourism Board** and **Tourism Development Authority**. Accomplishes tourism goals and board directives.

Public Space Manager: Stephanie Trueblood, 919-296-9481

stephanie.trueblood@hillsboroughnc.gov

Responsible for developing and maintaining public facilities and grounds including parks, greenways, cemeteries, sidewalks, streets and urban spaces. Performs project management for public projects and is responsible for placemaking strategies. Provides staff support to the **Parks and Recreation Board** and the **Tree Board**.

Administrative Support Specialist: Lindsay Rhew, 919-296-9600

lindsay.rhew@hillsboroughnc.gov

Provides support to staff in the Public Works and Public Space Division.

Stormwater & Environmental Services Manager: Terry Hackett, 919-296-9621

terry.hackett@hillsboroughnc.gov

Manages town's stormwater program, including the NPDES permit requirements, public information and outreach, stream buffer and stream determination and stormwater review and monitoring BMP maintenance.

Stormwater Coordinator: Heather Fisher, AICP, 919-296-9622

heather.fisher@hillsboroughnc.gov

Implements and oversees the illicit discharge and stormwater pollution reduction plans, and ensures compliance of the town's post-construction stormwater program.

Other Contacts

Orange County
Building Inspections
131 W. Margaret Ln.
P.O. Box 8181
Hillsborough, NC 27278
919-245-2600

Jerry Wagner
Fire Marshal
890 N.C. 86 N
P.O. Box 429
Hillsborough, NC 27278
919-241-4801

Nathan Jacobsen
Orange County
Erosion Control
P.O. Box 8181
Hillsborough, NC 27278
919-245-2580

Chuck Edwards, PE NCDOT
District Engineer
P.O. Box 766
Graham, NC 27253
336-570-6833

Marie Strandwitz
Utilities Director
105 E Corbin St.
P.O. Box 429
Hillsborough, NC 27278
919-296-9631

Ken Hines
Public Works Director
101 E. Orange St.
P.O. Box 429
Hillsborough, NC 27278
919-296-9601

Orange County Solid Waste
Jeff Scouten
1207 Eubanks Rd.
P.O. Box 17177
Chapel Hill, NC 27516
919-968-2788

Jeff Cabe
Fire Chief
206 S. Churton St.
P.O. Box 30
Hillsborough, NC 27278
919-732-7911
