



STORMWATER MANAGEMENT PLAN SUBMITTAL FORM

Stormwater & Environmental Services Division
101 E. Orange Street / P.O. Box 429
Hillsborough, NC 27278
Phone: (919) 296-9622, Fax: (919) 644-2390

This form must be completed and submitted with each formal request for stormwater management plan review. A formal request assumes that site plan approval has been issued by the town’s Planning Department, and that the applicant is seeking a stormwater management plan approval letter. A formal submittal must include construction level design and all the items listed below. For a detailed checklist of items, please refer to [Stormwater Standards for New Development and Re-development Projects](#) on the Town’s [Stormwater and Environmental Regulation Website](#). The stormwater management plan must be approved before construction is allowed to begin. Please provide the following information:

Project Name: _____

Submittal Date: _____ Location/Address: _____

PIN (s): _____

Applicant Name(s): _____

Applicant Address: _____

Applicant Phone: _____ Email Address: _____

Has the project received Site Plan Approval from the town’s Planning Department? Yes No

Check the appropriate boxes below indicating which required items have been provided with the current submittal package:

- Stormwater Management Plan**, (see required items in [Stormwater Standards for New Development and Re-development Projects](#))
- Stormwater Impact Analysis** (see required items in [Stormwater Standards for New Development and Re-development Projects](#))
- Stormwater Review Fee** (see fee schedule in [Stormwater Standards for New Development and Re-development Projects](#))

<p>For Internal Use Only:</p> <p>Feeds paid on _____</p> <p>Complete submittal verified on _____</p>

All three items must be provided in order to begin the review process. Please note that acceptance of this submittal does not necessarily constitute a complete submittal. Stormwater and Environmental Services Division staff will review and determine if all information has been provided.

I verify that the above the above information is correct and up-to-date for the current submittal.

Signature _____

Date _____

Please Print Name and Title Legibly